

completed a unit of competency and the competency has been superseded and is similar but not equivalent, therefore gap training and assessment is required (however the qualification code remains the same)

- student cohorts exempt from paying fees as specified in the relevant program policy or guidelines.
- M. Cost recovery — atypical and minor charges by PQS are permitted on a cost-recovery basis for services that are not required for the standard delivery of training and assessment services, and awarding of a qualification. This would apply if a qualification has to be reissued — the PQS (or department if applicable) may charge the student for this service on a cost-recovery basis.

Appendix 2: Records maintenance and variation requests

Records maintenance

The PQS is responsible for ensuring the accuracy and currency of information held by the department relating to its business details, contact information and the qualifications it is approved to deliver as listed on its departmental delivery schedule(s) or relevant approval for a program.

For any RTO not listed on the Australian Stock Exchange, this includes notifying and obtaining the consent in writing of the department **prior to** any anticipated change of ownership or change in control being effected (including any changes to senior officer appointments, such as chief executive officer, director, manager or shareholders) to ensure your compliance with the existing PQS Agreement. This means that any notice to the department received after the date of the relevant change will not only impact on the department's ability to make any payments due, but may be a significant breach of the PQS Agreement and the department may have the right to terminate. See the PQS Agreement clause 25 and the notification of change to a PQS' legal entity fact sheet.

To update business details or contact information, the PQS must contact their assigned departmental contract manager in the Contract Management and Performance team via email at contractmanagement@desbt.qld.gov.au or telephone (07) 3025 6689.

Variation requests

For requests to add or remove qualification(s) on a delivery schedule, including any superseding qualifications, a PQS must apply for these variations online through the variations online (VOL) function, which is a part of the department's purchasing online (POL) system. PQS can access POL at www.trainandemploy.qld.gov.au/tol.

If a PQS requests a qualification within an industry area not already on its Delivery Schedule, the PQS will be required to provide evidence of a minimum of six (6) months delivery of training and assessment services in Queensland in the vocational qualification or industry area being applied for in the variation. Additionally, evidence of employer and industry support will also need to be supplied.

PQS should note that qualifications are not automatically added to or removed from a delivery schedule and all additions or removals must be actioned by the PQS via VOL. A PQS can only commence training in a new or superseding qualification as at the date approved by the department and variations will not be backdated by the department.

Appendix 3: Reporting conditions

To make a claim for payment to the department for any training and assessment services delivered, a PQS must provide an electronic data submission to the department utilising a current AVETMISS compliant student management system. It is the responsibility of the PQS to ensure its student management system is compliant against the most current AVETMISS release and Queensland state requirements.

Additionally, the PQS must provide any qualitative reports, which may be a requirement under a program, to the department by the required due date (including reports against key performance indicators).

When reporting training and assessment services to the department, the PQS must:

- A. provide an electronic data submission utilising an AVETMISS compliant student management system that complies with the current AVETMISS release and Queensland state requirements. It is compulsory that the PQS use DET Connect to upload/submit VET activity data.
- B. submit VET activity data on or before the last working day of each month; for TAFE Queensland, data is to be submitted by the 15th day of each month (to assist the department to manage the high volume of data).
- C. submit accurate and compliant VET activity data in accordance with the following timelines:
 - report enrolments within **30 days** of the unit of competency enrolment
 - report outcomes within **30 days** of completion of the unit of competency.
- D. report for each student, compliant VET activity data that contains complete and correct information against all relevant fields specified for the applicable AVETMISS and Queensland state requirements as superseded, amended or replaced from time to time, including:
 1. PQS Agreement number
 2. a verified Unique Student Identifier (USI)
 3. date of birth
 4. complete student address and contact details, including street number and name; suburb, locality or town; contact telephone number; email address
 5. complete student demographic data including, but not limited to, gender, indigenous status, disability status and main language spoken
 6. correct fund source code (see **Table 1** and **Table 2** where applicable)
 7. whether eligible for a concession (see **Table 3**)
 8. delivery mode identifier
 9. predominant delivery mode
 10. outcome identifier (see **Table 4**)
 11. location postcode where training delivery predominantly took place — for online delivery the PQS must report the postcode where the training is coordinated (such as state office), not the student location
 12. amount of co-contribution fees collected per unit of competency (rounded to nearest dollar)
 13. highest school level completed identifier
 14. year highest school level completed – not applicable from AVETMISS release 8.0
 15. prior educational achievement flag and identifier
 16. VET in schools flag (if applicable)
 17. labour force status identifier for Job Seekers either 06 or 07 as specified in AVETMISS
 18. labour force status identifier for Existing Workers either 01, 02, 03, 04 or 05 as specified in AVETMISS
 19. actual hours of training and assessment delivered where the student has engaged in the learning activity and withdrawn from the unit of competency prior to completion (see **Table 4**)
 20. when all requirements for the successful completion of the qualification, course or skill set have been met, the student must be reported in the Program Completed file (NAT130); until the certificate is issued to the student — the 'issued flag' in the Program Completed file must remain as an 'N' (Not Issued) value
 21. when the certificate is issued to the student, the 'issued flag' value in the Program Completed file must be changed to 'Y' (Issued)

22. date program completed
23. parchment issue date
24. any other information as requested by the department.

E. comply with the following:

Total VET activity reporting: The PQS must comply with the mandatory total VET activity (TVA) requirements of reporting all VET activity, including FFS (domestic and international) delivery, with the exception of where an exemption has been granted by ASQA.

Unique Student Identifier (USI): All students (new and continuing) participating in nationally recognised training in Australia from 1 January 2015 are required to have a verified USI. As legislated (*Student Identifiers Act 2014 – Part 5 Section 53*), an RTO must not issue a VET Statement of Attainment and/or a VET Qualification to a student that hasn't been assigned an USI, except where an exemption applies.

Credit transfer: The PQS must report any unit of competency available for credit transfer as a credit transfer, as per the rules under the relevant training package or accredited course. It is the responsibility of the PQS to check a student's statement of attainment or record of results when they have previously undertaken training to determine if any completed units of competency can be counted towards, and are relevant to, the qualification in which the student intends to enrol. If yes, the PQS must record the unit of competency as a credit transfer and it will be counted as part of the maximum number of units of competency payable for the qualification.

Location loadings: Loadings will be paid to PQS to encourage delivery in identified country and remote areas in Queensland, and in Cape York and the Torres Strait. PQS will be required to report the postcode and locality name of where training was delivered to claim and receive an applicable location loading.

Locations attracting the loading and the loading amounts can be found in the Localities and Location Loadings List. To ensure location loadings are only payable where the PQS has incurred additional costs through actual local delivery, eligibility to claim the loading will be restricted to classroom-based (10) and employment-based (30) delivery modes only, and internal delivery (I) and workplace-based (W) predominant delivery modes only.

Appendix 4: Payment terms

- A. The government subsidy will be paid to the PQS as units of competency are delivered and accurately reported. All payments will be made at an individual unit of competency level if applicable, with payable outcomes as per **Table 4**.
- B. The maximum claim for any unit of competency is calculated by dividing the government subsidy by the competency count payable for the qualification. Claimed units of competency in excess of the maximum number payable will not be paid by the department.
- C. For training and assessment services, payments to PQS are generally made monthly only for the data which is error free and addresses all requirements and fields specified in **Appendix 3** (i.e. data which meets the AVETMIS Standard and all program rules and departmental validations for delivery and payment). If payment is not received, the PQS should review its data submission to correct errors and/or incomplete data, for payment in the following month.
- D. All payments to a PQS will be made via electronic funds transfer to a bank account nominated by the PQS. It is the responsibility of the PQS to inform the department of any changes to its bank account details.
- E. To support both national reporting obligations and the department's budget management, the PQS must comply with the notified timelines for submission of compliant VET activity data to the department. No payment will be made for training and assessment services not reported to the department in accordance with the timelines stated in this policy (see **Appendix 3**).
- F. Any changes to the government subsidy for a qualification will only apply to students who commence training from the date specified by the department, which will be an appropriate period after the announcement of the change by the department.
- G. For recommencing students, the government subsidy will be equal to the residual value of the government subsidy for the qualification at the time of the student's recommencement. For example, if the government subsidy for a qualification is \$3000 and the maximum number of payable units of competency is 10 (i.e. \$300 per unit), then if a student recommences after completing four units (i.e. six units remaining), the residual value will be \$1800 calculated as follows — six units x \$300 = \$1800.
- H. In the event that a qualification is superseded by a new qualification, the PQS will transfer students from the original qualification to the new qualification in accordance with ASQA's General Direction — Learner Transition and Clauses 1.26 and 1.27 in the *Standards for Registered Training Organisations (RTOs) 2015*.
- I. Outcome Code 65 — 'Transitional Gap Training' — this payment code is only to be reported where a student is transitioning from a superseded qualification into a new qualification or previously completed competencies have been superseded, and the new competencies do not directly map, therefore necessitating gap training and assessment to address the variance in the new competencies. The PQS can report this outcome code, in recognition of delivery, to generate payment against the relevant PQS Agreement for the new competencies.
- J. See **Appendix 6** for training and assessment services which are not funded by the department and will not be paid.

Appendix 5: Data tables

Table 1: Fund source codes — Certificate 3 Guarantee

PQS **must** report the correct fund source code for the student enrolled under the Certificate 3 Guarantee delivery schedule (based on the eligibility rules for the cohort) from the list below:

| FUND SOURCE CODE | APPLICABLE STUDENT COHORT |
|------------------|---|
| ENT | Mainstream student |
| GS1 | Year 12 graduates (high-priority qualifications only) |
| VSS | VET in Schools (secondary school students) |
| SQT | Skilling Queenslanders for Work |
| AP3 | Adult prisoners |
| YD3 | Youth in detention |
| IT3 | Indigenous VET Partnerships |
| IP3 | Strategic Industry Initiatives |
| BW3 | Back to Work (C3G Boost) |

Table 2: Fund source codes — Higher Level Skills program

PQS **must** report the correct fund source code for the student enrolled under the Higher Level Skills delivery schedule (based on the eligibility rules for the cohort) from the list below:

| FUND SOURCE CODE | APPLICABLE STUDENT COHORT |
|------------------|--|
| ENH | Mainstream student |
| HLT | Student accessing VET FEE-HELP / VET Student Loans |
| APH | Adult prisoners |
| ITH | Indigenous VET Partnerships |
| IPH | Strategic Industry Initiatives |

Table 3: Concessional or non-concessional identifier — all programs

| CODE | DEFINITION |
|------|--|
| C | Concessional student — meets eligibility criteria at enrolment for concessional status under the relevant program. |
| N | Non-concessional student — does not meet eligibility criteria at enrolment for concessional status under the relevant program. |

Table 4: VET activity outcome identifier and payment

| OUTCOME IDENTIFIER | DESCRIPTION THAT APPLIES TO UNIT OF COMPETENCY/MODULE (Refer to www.ncver.edu.au) | MAXIMUM PAYMENT |
|-------------------------|---|-----------------|
| 20 | Competency achieved/pass (i.e. sufficient evidence has been gathered that competency has been met/completed, as expressed by the relevant endorsed industry/enterprise competency standards of a training package or learning outcomes of an accredited course) | 100% |
| 30 | Competency not achieved/fail (i.e. where sufficient evidence has been retained to validate the supplier's decision to report a student as not competent, or as not satisfying one or more of the requirements for the unit of competency/module) | 100% |
| 40 | Withdrawn — the student has engaged in some learning activity and has then notified the PQS of their withdrawal before completing all the assessment criteria; or the student has engaged in some learning activity and then stopped attending or submitting assessments (i.e. discontinues) without notifying the PQS (in this case the PQS should be satisfied the student will not return to complete the competency). Notes: <ul style="list-style-type: none"> • PQS must be able to show evidence of student engagement in the training. • Where the PQS claimed a 40 outcome for a student (i.e. received 50% payment) and subsequently, for the same student and unit of competency/module, claimed an outcome that pays 100% (for example, 20 or 30 outcome) then — unless approved by the department — the PQS is only entitled to payment of the balance owing between the previous amount paid for the 40 outcome and the amount now due for the 100% claim. See PQS Agreement, clause 8 overpayments. | 50% |
| 51 | Recognition of prior learning (RPL) — granted (i.e. evidence retained by the supplier must incorporate all of the assessments undertaken for the RPL process along with any other supporting documentation) Note: Not payable for foundation skills training and lower-level vocational qualifications (i.e. certificate levels I and II). | 100% |
| 52 | RPL — not granted | 0% |
| 60 | Credit transfer | 0% |
| 65 (DEPARTMENT CODE) | Transitional Gap Training — this payment code is only to be reported where a student is transitioning from a superseded qualification into a new qualification or previously completed competencies have been superseded, and the new competencies do not directly map, therefore necessitating gap training and assessment to address the variance in the new competencies. The RTO can report this outcome code, in recognition of delivery, to generate payment against the relevant PQS Agreement for the new competencies. | 5% |
| 70 | Continuing activity | 0% |
| 81 | Non-assessable activity — satisfactorily completed | 0% |
| 82 | Non-assessable activity — withdrawn or not satisfactorily completed | 0% |
| 85 | Not yet started | 0% |

| OUTCOME IDENTIFIER | DESCRIPTION THAT APPLIES TO UNIT OF COMPETENCY/MODULE (Refer to www.ncver.edu.au) | MAXIMUM PAYMENT |
|--------------------|--|-----------------|
| 90 | ENROLMENT IS IN CURRENT COLLECTION PERIOD NOTE: NOT APPLICABLE FROM AVETMISS 8 RELEASE | 0% |

Note: The use of outcome identifier codes must be in accordance with the current AVETMISS release with the exception of outcome code 65 which is defined by the department.

HISTORICAL DOCUMENT

Appendix 6: Training and assessment services not funded

Table 5: No payment to apply

| SERVICE PROVISION | PAYMENT CONDITIONS |
|---|--------------------|
| A. Delivery of any unit of competency or module through RPL under a foundation skills/LLN course or certificate I and II level vocational qualifications. | No payment |
| B. Provision of training and assessment services to a student beyond the prescribed period, as specified in ASQA's General Direction — Learner Transition and clauses 1.26/1.27 of the <i>Standards for Registered Training Organisations (RTOs) 2015</i> (as superseded, replaced or amended from time to time) for that superseded qualification. | No payment |
| C. Provision of training and assessment services to a student who was enrolled after the transition end date specified for the relevant qualification. | No payment |
| D. Provision of training and assessment services where the PQS has not complied with all requirements in the PQS Agreement and this policy. | No payment |
| E. Provision of training and assessment services to a student in excess of the maximum payable competency count specified in the Priority Skills List, irrespective of whether or not the student received training or assessment against the competency count for the relevant qualification from another RTO or PQS. | No payment |
| F. Provision of training and assessment services that are not reported within the timeframe specified in this policy. Note: PQS must still report this provision to the department. | No payment |
| G. Training and assessment services provided to a student who has previously been assessed as competent for the same unit of competency or module. | No payment |
| H. Provision of training and assessment services to a student for whom the PQS is not approved by the department to deliver training and assessment services to under the program. | No payment |
| I. Training and assessment services provided to a student where the PQS has received funding or payment in relation to those services from any other source. | No payment |
| J. Provision of training and assessment services in a qualification or course for which the PQS does not hold authorisation from the department to deliver under the program. This may include enrolling a student before the start date specified in the department's letter of authority to the PQS, or before the variation request to add the qualification to the PQS's program approval or delivery schedule has been approved by the department. | No payment |
| K. Delivery of any unit of competency which is not in accordance with the relevant training package rules. | No payment |
| L. Vocational/work placement will not receive any extra government funding in addition to the government subsidy for the qualification, irrespective of whether it is a compulsory component of the qualification (i.e. mandated as compulsory by the training package rules or ASQA). No payment also applies to workplace simulation. | No payment |
| M. The unit <i>QLD190PTA01A Formulate and review individual training plan</i> will not be funded when delivered in isolation as a standalone unit. | No payment |
| N. Non-assessable activity (outcome codes 81 and 82). | No payment |

Appendix 7: Definitions that apply

Act means the *National Vocational Education and Training Regulator Act 2011* (and includes any commenced amendment affecting the legislation, such as *the National Vocational Education and Training Regulator Amendment Act 2015*).

AISS means apprentices/all students information self-service system/tool. To find out how to access and use AISS visit www.desbt.qld.gov.au/training/apprentices/manage/aiss.

AQF or Australian Qualifications Framework means the national policy for regulated qualifications in Australian education and training. The AQF incorporates the qualifications from each education and training sector into a single comprehensive national qualifications framework.

AQTF or Australian Quality Training Framework means the national set of compliance standards that the training provider must meet to become an RTO. Since the establishment of ASQA, the former AQTF standards have been replaced by the *Standards for Registered Training Organisations (RTOs) 2015*.

ASQA means the Australian Skills Quality Authority — the national regulator for Australia's vocational education and training sector.

Australian permanent resident means a non-citizen (being usually a resident in Australia) who is the holder of a permanent visa. The prospective student will need to show evidence they were granted a permanent visa. For example, a visa label on their passport or formal communication from the Australian Government. Further information on visas and acceptable evidence can be sourced from the Department of Home Affairs at www.homeaffairs.gov.au.

AVETMISS means the *Australian Vocational Education and Training Management Information Statistical Standard* published by the National Centre for Vocational Education Research (NCVER).
co-contribution fee means the non-government financial contribution to the cost of the training and assessment services provided by the PQS — the fee is paid to the PQS.

competency count means the minimum number of units of competency specified by the training package that are needed to achieve the qualification outcome. The minimum number of units of competency will be the maximum number of competencies payable for a qualification.

Note: Competency count may be replaced by **module count or points count** for certain qualifications or accredited courses. **Points** mean the value specified by the relevant training package for a unit of competency.

concessional student means as defined in the relevant policy or guidelines for the program.

conflict of interest means, in the reasonable opinion of an independent observer, the interest of the PQS comes into conflict with, or opposition to, the objectives or standards within the PQS Agreement, this PQS Policy or the relevant program policy.

control means with respect to an RTO entity, the ability or capacity to determine the outcome of decisions about that entity's financial and operating policies.

delivery schedule means the attachment to the PQS letter of authority (i.e. approval) showing the qualification or list of qualifications the PQS is approved to deliver for a program, in accordance with the requirements stated in this PQS Policy and the applicable Program Policy.

department means the Queensland Department of Employment, Small Business and Training.

department's policies means the department's policies regulating pre-qualified suppliers and policies regulating a program including, without limitation, Evidence Guides which means the Pre-qualified Supplier Audit Evidence Requirements (VET Investment Programs), as published from time to time on the department's website (www.desbt.qld.gov.au/training) or other website notified by the department.

entity includes a corporation, a person, a partnership, an incorporated association and an

unincorporated body.

existing worker means a current employee who has a one month or more employment relationship with their employer and has actively fulfilled work duties for this period. The one month working relationship could be full-time or on a part-time/casual employment equivalent basis. Existing workers have access to employee entitlements and therefore do not include volunteers. Registration with a Labour Hire Company does not satisfy the 'existing worker' requirement, unless at the commencement of the training the prospective student has been engaged in employment for a period of one month or more and is currently employed.

government subsidy means the amount of public funding the Queensland Government will contribute towards the cost of training and assessment services for an eligible student in a subsidised qualification or course. The subsidy is paid directly to the PQS.

inclusive practice means a training and assessment approach where all students are supported, valued and respected for their differences as they develop new skills. For further information, see www.desbt.qld.gov.au/training/providers/inclusive.

inducement means the offer of gifts or money to a person or business to entice or persuade that person or business.

key personnel means, in respect of an entity an individual:

- (a) who is concerned in or takes part in the management of the entity;
- (b) who is an employee or agent of the entity with duties of such responsibility that his or her conduct may fairly be assumed to represent the entity in relation to its business;
- (c) who exercises a degree of control or influence over the management or direction of the entity including those who participate in making decisions that affect the business of the applicant or who has the capacity to significantly affect the future operations and financial standing;
- (d) who has the ability or capacity to determine the outcome of decisions about the financial and operating policies of the entity.

module means a unit of education or training that can be completed on its own or as part of an accredited course. Modules may also result in the attainment of one or more units of competency. For **module count** see **competency count**.

National VET regulator means the body established by section 155 of the *National Vocational Education and Training Regulator Act 2011*.

NVR registered training organisation means an organisation registered by the National VET Regulator as a registered training organisation under the *National Vocational Education and Training Regulator Act 2011*.

pre-qualified supplier (PQS) means a registered training organisation pre-approved by the department to deliver publicly funded training and assessment services for a program in Queensland (also referred to as 'supplier' in the PQS Agreement).

program means a Queensland Government investment program for subsidising training and assessment services to achieve a nationally recognised training outcome for eligible students.

recognition of prior learning or **RPL** means an assessment process that assesses an individual's formal, non-formal and informal learning to determine the extent to which that individual has achieved the required learning outcomes, competency outcomes, or standards for entry to, and/or partial or total completion of, a VET qualification.

record means a written, printed or electronic document providing evidence that activities have been performed.

record of results means a record of all learning leading to an AQF qualification or an accredited unit in which a student is enrolled and is issued by an authorised issuing organisation. In Australia this may be called a transcript of results, academic transcript, record of achievement or statement of results.

registration means formal registration by the National VET Regulator under the Act. A training organisation/person covered by the Act must be registered in order to deliver and assess nationally recognised training, and issue nationally recognised VET qualifications.

Related Body Corporate has the meaning given to related body corporate in the *Corporations Act 2001* (Cth).

RTO means a training organisation listed on the National Register as a registered training organisation.

scope of registration means the training products for which an RTO is registered to issue AQF certification documentation. It allows the RTO to provide (a) both training delivery and assessment resulting in the issuance of AQF certification documentation by the RTO; or (b) assessment resulting in the issuance of AQF certification documentation by the RTO.

skill set means a single unit of competency or combination of units of competency from one or more training packages that link to a licence, regulatory requirement or defined industry need. Nationally endorsed skill sets have been approved by ASQA and assigned a code for reporting purposes. Priority skill sets subsidised under this PQS Policy are published on the Priority Skills List on the department's website.

small business means a business or employer that employs less than 20 people as per the definition used by the Australian Bureau of Statistics.

Standards for Registered Training Organisations (2015) mean the conditions that National VET Regulator RTOs must comply with as regulated by ASQA. The purpose of the Standards is to (a) set out the requirements that an organisation must meet in order to be an RTO; (b) ensure training products delivered by RTOs meet the requirements of training packages or VET accredited courses, and have integrity for employment and further study; and (c) ensure RTOs operate ethically with due consideration of the needs of learners and enterprises.

student or learner or participant means an eligible individual who is enrolled with a PQS under the program and has commenced training.

Student Identifiers Act 2014 means an Act to provide for student identifiers and access to transcripts relating to vocational education and training, and for related purposes.

third party means any entity, organisation or person that is not a part of the RTO entity awarded PQS status (i.e. not employed by the PQS, nor within its organisational structure such as a director). A third party operates as a separate entity, either with or without a contract or agreement with the PQS. Without limitation, a third party is related to the PQS if:

- (a) the third party is a Related Body Corporate of the PQS; or
- (b) there is any commonality in the key personnel of the third party and the key personnel of the PQS.

training package means an integrated set of nationally endorsed standards, guidelines and qualifications for a specific industry, sector or workplace. Each training package provides consistent components for training and assessment/recognising skills.

Unique Student Identifier (USI) means an account or reference number issued by the USI Registrar that uniquely identifies an individual undertaking nationally recognised training over their lifetime. The USI allows collation of an individual's educational attainments for analysis and research purposes while protecting individual privacy.

units of competency mean the specification of industry knowledge and skill, and the application of that knowledge and skill to the standard of performance expected in the workplace and — where applicable for the course or qualification — may refer instead to points or modules.

VET means vocational education and training.

VET accredited course means (a) if the National VET Regulator has delegated to a body the function of accrediting a course, a course accredited by the body under the delegation; or (b) in any other case,

a course accredited by the National VET Regulator. Courses subsidised under this PQS Policy are published on the Priority Skills List on the department's website.

VET qualification means a testimonial, relating to a VET course, given to a person confirming that the person has achieved learning outcomes and competencies that satisfy the requirements of a qualification. Qualifications subsidised under this PQS Policy are published on the Priority Skills List on the department's website.

VET Quality Framework means the set of standards and conditions that ASQA uses to assess whether an RTO meets the requirements for registration and comprises the following: (a) *Standards for Registered Training Organisations (RTOs) 2015*; (b) AQF; (c) Fit and Proper Person requirements; (d) Financial Viability Risk Assessment requirements; (e) Data Provision requirements.

VET regulator means (a) the National VET Regulator; and (b) a body of a non-referring State that is responsible for the kinds of matters dealt with by the Act.

VET statement of attainment means, in relation to units of competency or modules of a VET course, a statement given to a person confirming that the person has satisfied the requirements of the units of competency or modules specified in the statement.

Year 12 graduate means the individual has completed Year 12 in Queensland and holds a senior statement issued by the **Queensland Curriculum and Assessment Authority (QCAA)** or equivalent certification.

HISTORICAL DOCUMENT