

Boards and Committees

Queensland Government agencies are required to report information about their government boards and committees as part of the annual reporting requirements. This is the 2020–21 report for the Department of Employment, Small Business and Training’s (DESBT) boards and committees with reporting arrangements to the department.

| Jobs Queensland | |
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| Act or instrument | <i>Jobs Queensland Act 2015</i> |
| Functions | <p>Jobs Queensland was established as a statutory entity in January 2016 to provide independent advice to assist government on future skills needs, workforce planning and development, and apprenticeships and traineeships.</p> <p>Jobs Queensland brings together industry, employers and unions, regions and communities to gather information to inform its advice to government. It works proactively across all levels of government to shape advice and priorities that will facilitate a cohesive and capable workforce for now and the future.</p> |
| Achievements | <p>Jobs Queensland has provided extensive advice to the Queensland Government on future skills needs, workforce planning and development, and apprenticeships and traineeships.</p> <p>Since its creation, Jobs Queensland has publicly released a wide range of reports and resources. These are available on the Jobs Queensland website.</p> <p>Reports and resources that Jobs Queensland released in 2020–21 included:</p> <ul style="list-style-type: none"> • <i>Future work for small business: Skills, capabilities and potential</i> • <i>Townsville Workforce Development Plan 2020–2025</i> • <i>Anticipating Future Skills: Pre-COVID-19 projected employment in Queensland 2019 – 2024.</i> <p>The findings and recommendations have provided the Queensland Government with vital direction on its employment, training and workforce programs and investment.</p> |
| Financial reporting | Jobs Queensland’s costs are contained within the DESBT’s financial statements. |

| Remuneration: Jobs Queensland | | | | | |
|---------------------------------|---|--------------------------------|---|---|---|
| Position | Name | Meetings / sessions attendance | Approved annual, sessional or daily fee | Approved sub-committee fees if applicable | Actual fees received |
| Chair | Donna Bonney | 8 out of 8 | \$10,000 per annum (pa) | N/A | Started as Chair 3 September 2020 pro rata \$9,537.50 |
| Member | Daniel Gschwind | 7 out of 8 | \$7,500 pa | N/A | \$7,500 |
| Member | Kristine Skippington | 6 out of 8 | \$7,500 pa | N/A | \$7,500 |
| Member | Rohan Webb | 4 out of 8 | \$7,500 pa | N/A | NIL – declined receipt of fees |
| Member | Tamilyn Brennan | 8 out of 8 | \$7,500 pa | N/A | \$7,500 |
| Member | Heidi Cooper | 5 out of 8 | \$7,500 pa | N/A | \$7,500 |
| Member | Brett Schimming | 4 out of 8 | NIL | N/A | Public servant - unable to accept fees |
| Member | Jennifer Thomas | 5 out of 8 | \$7,500 pa | N/A | \$7,500 |
| Member | Peter Henneken | 8 out of 8 | \$7,500 pa | N/A | \$7,500 |
| Member | Catherine Janetzki | 7 out of 8 | \$7,500 pa | N/A | \$7,500 |
| Member | Holly Tattersall | 1 out of 5 | \$7,500 pa | N/A | Resigned 5 February 2021: \$4,500 pro rata fees applied |
| No. scheduled meetings/sessions | Eight meetings were held during 2020–21. | | | | |
| Total out of pocket expenses | Payments of \$2,811.20 for regional board meetings travel expenses and expenses incurred whilst undertaking Jobs Queensland related events or meetings. | | | | |

Queensland Small Business Advisory Council

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| Act or instrument | Not applicable |
| Functions | The Queensland Small Business Advisory Council (QSBAC) provides advice and solutions to the Minister on issues related to small business growth, sustainability and employment. Ongoing engagement with small business underpinned delivery of the <i>Advancing Small Business Queensland Strategy 2016–20</i> . Through this work, the Council not only identified the issues relevant to small business across Queensland but also actively worked to progress solutions and opportunities that impacted the small business operating environment. |
| Achievements | <p>Key achievements of the Council in 2020–21 included:</p> <ul style="list-style-type: none"> • providing input into the <i>Works with Small Business – Good practice guidance for working with small businesses to minimise business disruption and support jobs when undertaking capital works projects</i> designed to assist small business minimise impacts from capital work programs • providing strategic advice to government focused on informing the government’s response to and recovery from COVID-19 for the Queensland small business sector • providing feedback to the Small Business Friendly Council and on small business procurement initiatives • providing guidance and advice to the development of the Grant Writing Guide. <p>The Council’s subcommittee, the Better Regulation Taskforce (BRT) key achievements included:</p> <ul style="list-style-type: none"> • submitting the report on artisanal producers’ regulation review to better understand the impact of the regulatory system on artisan food and non-alcoholic beverage producers for government consideration • a small business transfer duty regulatory review, with a focus on transfer duty relief for restructures undertaken by small businesses which was announced in September 2020 • recommending the introduction of the Small Business Friendly Councils initiative which commenced in August 2020 and is being implemented by the Queensland Small Business Commissioner. This will assist local councils to reduce the regulatory compliance burden on small businesses • highlighting challenges for small businesses resulting in the revision of noise guidelines for licensed premises by the Office of Liquor and Gaming Regulation which commenced in July 2019 • initiating the Small Business Procurement Commitment Action Plan which included: <ul style="list-style-type: none"> • a commitment to shorten payment times for small business to 20 days as of 1 July 2020 • 25 per cent Small and Medium Enterprise Procurement Target which commenced in July 2020 and increasing to 30 per cent by 30 June 2022 • highlighting the accumulative effect of regulation on small businesses resulting in the Business Launchpad Project pilot, designed to streamline the approvals processes for new business start-ups in selected industries in conjunction with Logan City Council and Townsville Regional Council. |
| Financial reporting | QSBAC costs are contained within DESBT’s financial statements. |

Remuneration: Queensland Small Business Advisory Council

No remuneration was paid to members for their time.

| Position | Name | Meetings / sessions attendance | Approved annual, sessional or daily fee | Approved sub-committee fees if applicable | Actual fees received |
|---------------------------------|---|--------------------------------|---|---|----------------------|
| Chair up to 11 November 2020 | Shannon Fentiman MP | 1 out of 1 | N/A | N/A | \$0 |
| Chair from 12 November 2020 | Di Famer MP | 1 out of 1 | N/A | N/A | \$0 |
| Member | Courtney Petersen | 2 out of 2 | N/A | N/A | \$0 |
| Member | Ralph Edwards | 2 out of 2 | N/A | N/A | \$0 |
| Member | Debbie Smith | 2 out of 2 | N/A | N/A | \$0 |
| Member | Derek Lightfoot | 1 out of 2 | N/A | N/A | \$0 |
| Member | Julia Spicer | 2 out of 2 | N/A | N/A | \$0 |
| Member | Julie-Ann Lambourne | 2 out of 2 | N/A | N/A | \$0 |
| Member | Maree Adshead | 2 out of 2 | N/A | N/A | \$0 |
| Member | Amanda Rohan | 1 out of 1 ¹ | N/A | N/A | \$0 |
| Member | Karen Phillips Appointed 25 February 2020 | 2 out of 2 | N/A | N/A | \$0 |
| Member | Taj Pabari | 1 out of 1 ¹ | N/A | N/A | \$0 |
| Member (BRT) | Maree Adshead | 2 out of 2 | N/A | N/A | \$0 |
| Member (BRT) | Craig Fenton | 2 out of 2 | N/A | N/A | \$0 |
| Member (BRT) | Amanda Rohan | 2 out of 2 | N/A | N/A | \$0 |
| Member (BRT) | Grant Field | 2 out of 2 | N/A | N/A | \$0 |
| Member (BRT) | Janelle Kerrisk | 2 out of 2 | N/A | N/A | \$0 |
| Member (BRT) | Leanne Kemp | 1 out of 2 | N/A | N/A | \$0 |
| No. scheduled meetings/sessions | During 2020–21, two QSBAC meetings were held and two BRT meetings were held. | | | | |
| Total out of pocket expenses | \$6,485.29 (excluding GST) for reimbursement of member's travel (i.e. airfares, accommodation, mileage, and parking) costs. | | | | |
| Note 1. | These members attended both meetings however their memberships lapsed before the second meeting, so they were members for one, and observers for the other. | | | | |

The Building and Construction Industry Training Fund (BCITF) (Qld) Ltd Board

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| Act or instrument | <i>Building and Construction Industry (Portable Long Service Leave) Act 1991</i> |
| Functions | Established on 1 January 1999 to assist in the acquisition and enhancement of the knowledge, skills, training and education of workers in the building and construction industry. Trading as Construction Skills Queensland (CSQ). |
| Achievements | A statement of CSQ operations and related budget is outlined in its Annual Training Plan which is published on the CSQ website csq.org.au |
| Financial reporting | BCITF financial statements are published on the CSQ website at csq.org.au/about-csq/annual-financial-statements |

Remuneration: Building and Construction Industry Training Fund (Qld) Ltd Board

| Position | Name | Meetings / sessions attendance | Approved annual, sessional or daily fee | Approved sub-committee fees if applicable | Actual fees received |
|----------|------------------|--|---|---|-----------------------|
| Chair | Michael Kinnane | Board – 5 Committee: – Remuneration – 1 | \$18,000 pa | \$1,500 pa | \$21,352 ¹ |
| Director | Penny Cornah | Board – 6 Committee: – Governance – 3 | \$3,000 pa | \$1,000 pa | \$4,000 |
| Director | Marina Chambers | Board – 6 Committee: – Finance, Risk & Audit – 7 | \$3,000 pa | \$1,000 pa | \$4,000 |
| Director | Emma Eaves | Board – 4 Committee: – Governance – 3 | \$3,000 pa | \$1,000 pa | \$4,000 |
| Director | Sue-Ann Fresneda | Board – 5 Committee: – Governance & Policy – 3 | \$3,000 pa | \$1,000 pa | \$4,000 |
| Director | Steven Koch | Board – 4 Committees: – Finance, Risk & Audit – 7 | N/A | N/A | N/A |
| Director | Damian Long | Board – 6 Committee: – Finance, Risk & Audit – 7 – Remuneration Committee – 1 | \$3,000 pa | \$1,500 pa | \$4,500 |
| Director | Rohan Webb | Board – 5 Committees: – Governance – 3 – Remuneration Committee – 1 | \$3,000 pa | \$1,500 pa | \$4,500 |

Building and Construction Industry Training Fund (Qld) Ltd Board continued

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|---------------------------------|---|
| No. scheduled meetings/sessions | The following meetings were scheduled during 2020–21: <ul style="list-style-type: none">• Board – 6• Committees:<ul style="list-style-type: none">– Finance, Risk & Audit – 7– Governance – 4– Remuneration – 1. |
| Total out of pocket expenses | \$429.84 for reimbursement of travel costs. |
| Note 1. | Includes superannuation guarantee charge. |