

# Information sharing and services coordination for children charged with offences - consent form

*Youth Justice Act 1992, pt 9, div 2A*

## Information for participants

As a young person who has been charged with an offence, your consent is sought to enable your confidential information to be shared by specific government organisations and service providers to enable those entities to work together to assess and provide a coordinated response to your needs.

### Plain English information for participants

You are a young person who has been charged with an offence. We are asking for your consent so we can share information between specific government agencies and service providers. This will help them work together to help you.

You should read the information below before you complete the form. It tells you how we will use your personal, confidential information. You can ask us for help if you don't understand the form or have questions.

## About the multi-agency information sharing arrangement

The law allows agencies to make an arrangement to share your confidential information. An arrangement has been made by the following government organisations:

- Queensland Police Service
- Department of Children, Youth Justice and Multicultural Affairs
- Department of Education
- Department of Health
- Department of Communities, Housing and Digital Economy
- Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships
- Queensland Corrective Services.

Any other non-government agency that provides a service to children can also sign up to be involved.

The agencies will work together to find out what support and services you and your family might need, for example:

- programs that relate to your offence
- getting into the right school, training or employment
- mental health programs
- drug and alcohol programs
- finding a doctor/health care
- accommodation support
- disability support
- connecting to culture
- going through court.

## **Why do the agencies share information?**

The agencies share information with each other so that the team can better understand your needs and provide services and support that suit you. The agencies only share information that is relevant to assisting agencies to work together to help you stay out of trouble. Your information will only be shared for agencies to:

- participate in making a plan to help you stay out of trouble
- assess some of the support or things you might need
- ensure a court is able to take into account your needs
- provide appropriate referrals for you
- deliver services, programs or support for you
- address your health or disability needs if they are relevant to your offending behaviour.

## **What information do the agencies share?**

Agencies will share information about your circumstances and what services you might need or benefit from and the services that are available to you.

## **What information won't the agencies share?**

Under the *Youth Justice Act 1992*, the agencies cannot share or request any information to which the following provisions apply:

- a) the *Child Protection Act 1999*, section 186 (confidentiality of notifiers of harm or risk of harm)
- b) the Criminal Code, section 590AX (unauthorised copying of sensitive evidence)
- c) the *Director of Public Prosecutions Act 1984*, section 24A (prohibition of disclosure of information)
- d) the *Evidence Act 1977*, sections 21AZB (Unauthorised possession of, or dealing with, recording), 21AZC (publishing of recording prohibited) and 93AA (unauthorised possession of, or dealing in, s 93A, criminal statements)
- e) the *Legal Aid Queensland Act 1997*, sections 75 (application of legal professional privilege to Legal Aid and Legal Aid Lawyers) and 82 (Secrecy).

## **What will the agencies do with the information?**

Agencies will:

- use the information to contact you and your family to offer support to re-engage with appropriate services
- use the information to determine what health, education, youth justice, cultural, housing, disability, legal and family services to offer you
- work together, to develop a plan that says what agencies will do to help you.

Agencies may record the information in agency-approved secure electronic information systems or in a secure filing cabinet.

## **What if I don't give consent**

If you don't give consent to share information, the agencies may not be able to provide a service to help and support you.

We are asking you for your consent, however, under this arrangement, the agencies can share your information without your consent. If the agencies share your information without your consent, they will notify you as soon as possible and will tell you the reason why they shared the information.

Child details			
Full name			
Date of birth		Gender/pronouns	
Cultural heritage			
Residential address			
Phone number			
Parent/guardian details			
Name/s			
Address/es			
Phone number/s			
Child safety orders			

**Do you consent for the following agency** (please pre-fill for young person):

- Queensland Police Service
- Department of Children, Youth Justice and Multicultural Affairs
- Department of Education
- Department of Health
- Department of Communities, Housing and Digital Economy
- Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships
- Queensland Corrective Services
- .....(insert service provider)

**to share the following information** (please pre-fill for young person):

**with the following agency or agencies** (please pre-fill for young person):

- Queensland Police Service
- Department of Children, Youth Justice and Multicultural Affairs
- Department of Education
- Department of Health
- Department of Communities, Housing and Digital Economy
- Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships
- Queensland Corrective Services
- .....(insert service provider)

This form must be completed in its entirety and must not be amended unless approved by DCYJMA.

**for the following reason or reasons** (please pre-fill for young person):

- participate in case planning for you
- ensure a court is able to take into account your needs
- deliver services, programs or support for you
- assess your needs
- provide appropriate referrals for you
- address your health or disability needs linked to your previous, or possible future, offending behaviour.

## Young person consent

By signing this form, I confirm that (tick which you agree to):

- I understand the attached **Information for participants** about multi-agency information sharing
- I give consent for my information to be used and shared between the agencies ticked above and only for the purposes ticked above

Young person signature		Date	
Witness name/signature			

## Privacy notice

The [Information sharing and services coordination for children charged with offences memorandum of understanding and arrangement](#) is made up of key government and non-government departments and organisations including:

- Queensland Police Service
- Department of Children, Youth Justice and Multicultural Affairs
- Department of Education
- Department of Health
- Department of Communities, Housing and Digital Economy
- Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships
- Queensland Corrective Services
- any other non-government agency that provides a service to children who signs up to be involved.

The reason that your information is being collected is to obtain your consent and enable you to participate in multi-agency information sharing. The agencies will use this information to identify your needs and appropriate programs and services. Your information can be shared in the absence of your consent.

You are allowed to access your information. If you wish to access or correct any of the personal information on this form or discuss how it has been dealt with, please contact any member of an agency which is listed above.

Your personal information will be managed in line with the *Information Privacy Act 2009*.