

# Skilling Queenslanders for Work

## QCAA Registration of Young People

### Registration of Young People

Queensland law requires young people to be earning or learning until they turn 17, or until they achieve a Queensland Certificate of Education (QCE) or a vocational qualification at level III or higher.

All young people are required to be registered with the Queensland Curriculum and Assessment Authority (QCAA) during Year 10 or in the 12 months before they turn 16, whichever comes first.

Registration is to occur prior to the commencement of the young person's compulsory participation phase.

### What is the Compulsory Participation Phase?

A compulsory participation phase starts when a young person stops being of compulsory school age (i.e. turns 16 or completes Year 10) and ends when the person:

- gains a Senior Certificate, Certificate III or Certificate IV; or
- has participated in eligible options for two years after the person stopped being of compulsory school age; or
- turns 17.

The registration of a young person in their compulsory participation phase with the QCAA will ensure the creation of an individual, online learning account, in which each young person's enrolments and results can be banked.

Upon registration with the QCAA, each young person is given a Learner Unique Identifier (LUI) that links them with their learning account. A student's LUI will be available to learning providers with access to the QCAA System.

### What are eligible options for young people in their compulsory participation phase?

During their compulsory participation phase, all young people must be enrolled in school or in an eligible program or course with a registered training organisation or other approved organisation delivering vocational education and training (VET).

### Who registers young people?

Under the *Education (General Provisions) Act 2006* eligible learning providers have certain obligations to students in their compulsory participation phase. Young people are registered by their main learning provider, which in most cases will be their school (state or non-state).

In cases where a young person in their compulsory participation phase moves from interstate or overseas, and has not been enrolled at a Queensland school, a registered training organisation or other approved organisation is responsible for registering the young person with QCAA.

### How does registration occur?

Registration occurs through the QCAA's Senior Learning Information Management System and a learning account is automatically generated for a young person once they are registered.

Generally a student's learning account will remain open until the student is awarded their QCE.

### How can my organisation register young people with QCAA?

A learning provider requiring access to the QCAA's Registration and Banking Systems (RABS) to register a young person, must first register their organisation with the QCAA.

A learning provider must nominate an administrator who will be responsible for registering their organisation and adding other staff within the organisation as system users.

Once access to the system is provided, designated staff will be able to register students and add details of their enrolments and results in their learning account. Details can be updated in their account at any time by their learning provider.

### More information

For more information on how to register and access the QCAA Senior Learning Information Management System visit the QCAA website at <https://www.qcaa.qld.edu.au/>