

# Boards and Committees

Queensland Government agencies are required to report information about their government boards and committees as part of the annual reporting requirements. This is the 2019–20 report for the Department of Employment, Small Business and Training's (DESBT) boards and committees with reporting arrangements to the department.

## Jobs Queensland

Title	Description
Act or instrument	<i>Jobs Queensland Act 2015</i>
Functions	<p>Jobs Queensland was established as a statutory entity in January 2016 to provide independent advice to assist Government on future skills needs, workforce planning and development, and apprenticeships and traineeships.</p> <p>Jobs Queensland brings together industry, employers and unions, regions and communities to gather information to inform its advice to government. It works proactively across all levels of Government to shape advice and priorities that will facilitate a cohesive and capable workforce for now and the future.</p>
Achievements	<p>Jobs Queensland has provided extensive advice to the Queensland Government on future skills needs, workforce planning and development, and apprenticeships and traineeships.</p> <p>Since its creation, Jobs Queensland has publicly released a wide range of reports and resources. These are available on the Jobs Queensland website.</p> <p>Reports and resources that Jobs Queensland released in 2019–20 included:</p> <ul style="list-style-type: none"> <li>• <i>Social Enterprise in Queensland</i></li> <li>• <i>Future Work, future jobs: Preparing Queensland for the evolution of work report</i></li> <li>• <i>Future of Work Social Research</i></li> <li>• <i>Region and industry workforce planning capability planning guide.</i></li> </ul> <p>The findings and recommendations have provided the Queensland Government with vital direction on its employment, training and workforce programs and investment.</p>
Financial reporting	Jobs Queensland's costs are contained within the DESBT's financial statements.



## Remuneration: Jobs Queensland

Position	Name	Meetings / sessions attendance	Approved annual, sessional or daily fee	Approved subcommittee fees if applicable	Actual fees received <sup>1</sup>
Chair	Professor Peter Coaldrake AO	5 out of 6	\$10,000 per annum (pa)	N/A	Nil – declined receipt of fees Resigned 12 June 2020 – no pro-rata fees applicable
Member	Daniel Gschwind	6 out of 6	\$7,500 pa	N/A	\$3,750
Member	Kristine Skippington	6 out of 6	\$7,500 pa	N/A	\$5,625
Member	Rohan Webb	2 out of 6	\$7,500 pa	N/A	NIL – declined receipt of fees
Member	Tamilyn Brennan	6 out of 6	\$7,500 pa	N/A	\$9,375
Member	Tracey Sharpe	NIL	\$7,500 pa	N/A	Resigned 18 September 2019 \$591.03 Pro rata fees applied
Member	Donna Bonney	6 out of 6	\$7,500 pa	N/A	\$7,500
Member	Heidi Cooper	5 out of 6	\$7,500 pa	N/A	\$9,375
Member	Brett Schimming	3 out of 6	NIL	N/A	Public servant - unable to accept fees
Member	Jennifer Thomas	6 out of 6	\$7,500 pa	N/A	\$7,500
Member	Peter Henneken	6 out of 6	\$7,500 pa	N/A	\$9,375
Member	Catherine Janetzki	NIL	\$7,500 pa	N/A	Commenced 10 June 2020
Member	Holly Tattersall	5 out of 6	\$7,500 pa	N/A	Commenced 7 August 2019 \$4,762.50 Pro rata fees applied
Number of scheduled meetings/sessions	Eight meetings were scheduled during 2019-20, however, due to Coronavirus restrictions only six were able to proceed.				
Total out of pocket expenses	Payments of \$1,199.62 for regional board meetings travel expenses and expenses incurred whilst undertaking Jobs Queensland related events or meetings.				

## Remuneration: Jobs Queensland

Position	Name	Meetings / sessions attendance	Approved annual, sessional or daily fee	Approved subcommittee fees if applicable	Actual fees received <sup>1</sup>
Note 1.					Includes all actual remuneration paid during 2019–20. This may be more than the approved annual, sessional or daily fee due to some payments from 2018–19 being made in 2019–20, due to the timing when members claims were received.

## Queensland Small Business Advisory Council

Title	Description
Act or instrument	Not applicable
Functions	<p>The Queensland Small Business Advisory Council provides advice and solutions to the Minister on issues related to small business growth, sustainability and employment. Ongoing engagement with small business underpinned delivery of the <i>Advancing Small Business Queensland strategy 2016–20</i>. Through this work, the Council not only identified the issues relevant to small business across Queensland but also actively worked to progress solutions and opportunities that impacted the small business operating environment.</p>
Achievements	<p>Key achievements of the Council in 2019–20 included:</p> <ul style="list-style-type: none"> <li>• input to the <i>Works with Small Business – Good practice guidance for working with small businesses to minimise business disruption and support jobs when undertaking capital works projects</i> designed to assist small business minimise impacts from capital work programs</li> <li>• contributing to a public discussion paper) to assist small business</li> <li>• assisting to address small business resilience in the face of natural disasters and reporting on small business activities and issues in regional Queensland by hosting meetings in Townsville (November 2019) and Stanthorpe (March 2020)</li> <li>• providing feedback to the Small Business Friendly Council and on small business procurement initiatives</li> <li>• four Council members participating in the Small Business Economic Recovery Group, established specifically to focus on planning for the recovery of the small business sector post COVID-19.</li> </ul> <p>The Council’s subcommittee, the Better Regulation Taskforce undertook:</p> <ul style="list-style-type: none"> <li>• an artisanal producers’ regulation review to better understand the impact of the regulatory system on artisan food and non-alcoholic beverage producers</li> <li>• a small business transfer duty regulatory review, with a focus on transfer duty relief for restructures undertaken by small businesses.</li> </ul>
Financial reporting	Queensland Small Business Advisory Council costs are contained within DESBT’s financial statements.

## Remuneration: Queensland Small Business Advisory Council

No remuneration was paid to members for their time.

Position	Name	Meetings / sessions attendance*	Approved annual, sessional or daily fee	Approved subcommittee fees if applicable	Actual fees received
Chair	Shannon Fentiman MP	5	N/A	N/A	\$0
Member	Courtney Petersen	4	N/A	N/A	\$0
Member	Ralph Edwards	4	N/A	N/A	\$0
Member	Debbie Smith	5	N/A	N/A	\$0
Member	Derek Lightfoot	5	N/A	N/A	\$0
Member	Julia Spicer	3	N/A	N/A	\$0
Member	Julie-Ann Lambourne	5	N/A	N/A	\$0
Member	Maree Adshead	3	N/A	N/A	\$0
Member	Amanda Rohan Appointed 27 August 2019	4	N/A	N/A	\$0
Member	Karen Phillips Appointed 25 February 2020	2	N/A	N/A	\$0
Member	Taj Pabari Appointed 04 December 2019	2	N/A	N/A	\$0
Number of scheduled meetings/sessions		Five meetings were held during 2019–20.			
Total out-of-pocket expenses		\$5,155.88 (excluding GST) for reimbursement of member's travel (i.e. airfares, accommodation, mileage, and parking) costs.			

## The Building and Construction Industry Training Fund (BCITF) (Qld) Ltd Board

Title	Description
Act or instrument	Not applicable
Functions	Established on 1 January 1999 to assist in the acquisition and enhancement of the knowledge, skills, training and education of workers in the building and construction industry. Trading as Construction Skills Queensland (CSQ).
Achievements	A statement of CSQ operations and related budget is outlined in its Annual Training Plan which is published on the CSQ website <a href="http://csq.org.au">csq.org.au</a>
Financial reporting	BCITF financial statements are published on the CSQ website at <a href="http://csq.org.au/about-csq/annual-financial-statements">csq.org.au/about-csq/annual-financial-statements</a>

## Remuneration: Building and Construction Industry Training Fund (Qld) Ltd Board

Position	Name	Meetings / sessions attendance	Approved annual, sessional or daily fee	Approved subcommittee fees if applicable	Actual fees received
Chair	Michael Kinnane	Board – 6 Committee: - Remuneration - 0	\$18,000 pa	\$1,500 pa	\$21,352*
Director	Penny Cornah	Board – 6 Committee: - Governance & Policy - 3	\$3,000 pa	\$500 pa	\$3,500
Director	Marina Chambers	Board – 6 Committee: - Finance, Risk & Audit – 7	\$3,000 pa	\$3,000 pa	\$4,000
Director	Emma Eaves	Board – 3 Committee: - Governance & Policy – 2	\$3,000 pa	\$0 pa	\$1,458**
Director	Sue-Ann Fresneda	Board – 6 Committee: - Governance & Policy - 3	\$3,000 pa	\$500 pa	\$3,500
Director	Steven Koch	Board – 3 Committees:	N/A	N/A	N/A

**Remuneration: Building and Construction Industry Training Fund (Qld) Ltd Board**

Position	Name	Meetings / sessions attendance	Approved annual, sessional or daily fee	Approved subcommittee fees if applicable	Actual fees received
		<ul style="list-style-type: none"> <li>- Finance, Risk &amp; Audit –3</li> <li>- Remuneration Committee - 0</li> </ul>			
Director	Damian Long	Board – 6 Committee: <ul style="list-style-type: none"> <li>- Finance, Risk &amp; Audit - 7</li> </ul>	\$3,000 pa	\$1,500 pa	\$4,500
Director	Irene Violet	Board – 1 Committee: <ul style="list-style-type: none"> <li>- Finance, Risk &amp; Audit - 7</li> </ul>	N/A	N/A	N/A
Director	Rohan Webb	Board – 4 Committees: <ul style="list-style-type: none"> <li>- Governance &amp; Policy – 2</li> <li>- Remuneration Committee - 0</li> </ul>	\$3,000 pa	\$1,500 pa	\$3,500**
Director	Richard Williams	Board – 0 Committee: <ul style="list-style-type: none"> <li>- Governance &amp; Policy – 0</li> </ul>	\$3,000 pa	\$500 pa	\$492 **
Number of scheduled meetings/sessions	The following meetings were scheduled during 2019–20: <ul style="list-style-type: none"> <li>• Board – 6</li> <li>• Committees:               <ul style="list-style-type: none"> <li>- Finance, Risk &amp; Audit – 7</li> <li>- Governance &amp; Policy – 3</li> <li>- Remuneration – 0.</li> </ul> </li> </ul>				
Total out-of-pocket expenses	\$281 for reimbursement of travel costs.				
Notes:	*Includes superannuation guarantee charge. **Pro-rata payments made to members with terms of less than 12 months.				