

Certificate 3 Guarantee RTO fact sheet

What is the Certificate 3 Guarantee?

The Certificate 3 Guarantee supports eligible individuals to complete their first post-school certificate III level qualification.

The program also supports school students to access training and Queensland's Year 12 graduates to transition to employment by providing free training in high priority qualifications.

What training is available?

The Certificate 3 Guarantee is targeted at certificate III level qualifications because they are entry-level qualifications often needed to gain employment in many industry sectors.

Foundation skills and lower-level vocational qualifications may also be delivered in certain circumstances.

For more information, including other student cohorts who can access training, refer to the *Certificate 3 Guarantee Program Policy* at www.desbt.qld.gov.au/training/providers/funded/certificate3.

The full list of subsidised qualifications is available on the [Priority Skills List](#).

How does the program work?

The list of registered training organisations (RTOs) approved to deliver each subsidised qualification is published on the Queensland Skills Gateway — visit www.skillsgateway.training.qld.gov.au/.

Individuals are free to choose their preferred RTO from this list. The subsidy is paid directly to the RTO as training is delivered and reported to the Department of Employment, Small Business and Training (DESBT).

How can RTOs participate?

RTOs must be pre-approved by DESBT as a pre-qualified supplier (PQS) to deliver training and assessment services under the Certificate 3 Guarantee.

The PQS application fact sheet provides the steps for how to become a PQS at www.desbt.qld.gov.au/training/providers/pqs.

What level of subsidy is available?

The subsidy represents the level of government contribution for a qualification, and varies between qualifications based on a number of factors.

The investment priority or importance of the training influences the size of the government subsidy.

Training in vocational areas that align with important economic and industry skills needs will receive a higher government subsidy.

A higher subsidy will also be paid to support participation by disadvantaged learners and for training delivered locally in identified country and remote areas of Queensland, and Cape York and the Torres Strait.

Does the individual need to contribute to the cost of training?

Given the benefits that accrue to individuals from training, students undertaking certificate III level training and non-concessional students undertaking lower-level vocational training will be required to contribute to the costs of their training through a co-contribution fee.

The co-contribution fee is determined by the PQS, and may be paid on behalf of the student by the employer or another third party, but cannot be paid or waived by the PQS or any organisation related to the PQS, unless approved by DESBT.



The Queensland Government covers the full cost of training through the Certificate 3 Guarantee for high priority qualifications as part of [free tafe for Year 12 graduates](#).

What outcomes are expected?

Each PQS is measured on successful training completions, quality of the training experience and whether the training resulted in employment, further training or career advancement.

Individuals need access to a range of information to ensure they make an informed choice about a subsidised training place. To support this, a PQS must meet a number of performance standards if they wish to participate and maintain their PQS status for the program — refer to the PQS Policy and PQS Agreement at www.desbt.qld.gov.au/training/providers/pqs/become.

More information

For more information on the Certificate 3 Guarantee, including eligibility, subsidies and program rules, visit www.desbt.qld.gov.au/training/providers/funded/certificate3.